Academic Orientation Program (AOP) Information

August 24 Transfer Program 2018

Phone: 517-355-8490
Email: aop@msu.edu

Academic Orientation and Transitions Office
Welcome to Michigan State University!

You are officially a member of the Michigan State University Community of Scholars!

Our Students - Our Scholars - Our Stories

We are excited to share with you our story of scholarship and learning, inclusion and belonging, persistence and resilience, and passion and caring.

We are equally excited to learn from you - a scholar who has a unique story. Your scholarly journey begins when you attend your Academic Orientation Program (AOP). After AOP you will continue to author your story as you travel your Spartan Pathway to purpose.

As a scholar your story is part of a larger narrative around issues that will help you see why your work deserves the time and effort you are putting into it.

As a scholar you matter. As a scholar you are valued. As a scholar you belong.

To-Dos Before AOP

Visit the AOT website for more instructions for each checklist item and additional important orientation information.

☐ Visit the AOT Website
   (www.orientation.msu.edu)

☐ Take the Math Placement Test if Required*
   (https://mpsexam.msu.edu/Documentation/)

☐ Take the Foreign Language Placement Test if Required
   (http://flplacement.cal.msu.edu/about.php)

☐ Report Your Immunization Status
   (www.immunize.msu.edu)

☐ Submit Your Spartan ID Card Photo Online
   (http://idoffice.msu.edu/online-photo/index.html)

☐ Complete the Student Background & Experiences Assessment or SBEA
   (https://admissions.msu.edu/your-account/)

☐ Learn About MSU’s Computer Requirement
   (https://tech.msu.edu/about/guidelines-policies/computer-requirement/)

*This site includes Frequently Asked Questions - including the criteria for being exempt from taking this placement test.
Parking Information

Parking for student orientation is available in Lot 62W, the parking lot North of the Spartan Stadium. Students should walk from the Visitor Parking Lot to Bessey Hall.

• Lot 62W address:
  325 W Shaw Ln
  East Lansing, MI 48824

• Parking at meters, leased spaces, in areas other than visitor parking lots, or the lot designated for orientation parking will result in a parking violation and/or towing. The Academic Orientation and Transitions Office cannot accept responsibility for parking tickets and/or towing fees.

• Accessible parking and entrances are available at the entrances of Bessey Hall. These spaces are available on a first-come, first-served basis. If you need assistance with parking, please ask during check-in.

• To pick up your student from AOP, please park in the lot designated for Orientation parking (Visitor Parking Lot) 62W.

NOTE: Due to Fall Move In and multiple large conventions taking place on campus and in the East Lansing area, there may be traffic delays. Please plan for additional travel time so students can check in and complete required activities prior to the first presentation.
Accommodations at AOP for students with disabilities should be requested at least two weeks prior to your AOP date by contacting the Resource Center for Persons with Disabilities (RCPD). Many accommodations require more advanced planning and coordination, thus earlier notification is essential.

Confidential disability registration: myprofile.rcpd.msu.edu
Phone 517/884-RCPD (7273)
Website www.rcpd.msu.edu

Students with disabilities must provide medical/psychological documentation to support a substantial limitation of a major life activity. Visit the RCPD website for a more detailed explanation of required documentation.

If you need accommodations for a short-term condition, please notify the Academic Orientation and Transitions staff in advance of your program date.

Check-In Information

Academic Orientation Program (AOP) Check-In:
Day/Time: Friday, August 24, 7:00 am
Location: First Floor, Bessey Hall
NOTE: The first session begins at 7:45 am. Please do not be late. If an extenuating circumstance occurs and you will be late, please contact 517-355-8490.

Parent/Family Orientation Program (POP) Check-In:
Day/Time: Friday, August 24, 7:30 am
Location: Room Big Ten A, Kellogg Center

Move-In Information

Students who are living on campus and are attending AOP on August 24th can begin moving into their residence halls as early as Thursday, August 23rd.

For more questions about move-in, please contact the Housing Office at 517-884-5483.

Accommodating Students with Disabilities

• Accommodations at AOP for students with disabilities should be requested at least two weeks prior to your AOP date by contacting the Resource Center for Persons with Disabilities (RCPD). Many accommodations require more advanced planning and coordination, thus earlier notification is essential.

• Confidential disability registration: myprofile.rcpd.msu.edu
  Phone 517/884-RCPD (7273)
  Website www.rcpd.msu.edu

• Students with disabilities must provide medical/psychological documentation to support a substantial limitation of a major life activity. Visit the RCPD website for a more detailed explanation of required documentation.

If you need accommodations for a short-term condition, please notify the Academic Orientation and Transitions staff in advance of your program date.
Program Attendance

All transfer students, including those who live locally and those who commute to MSU, **MUST** attend an Academic Orientation Program (AOP). You cannot enroll for classes unless you attend the entire AOP.

Program Expectations and Regulations

The following may result in disciplinary action, including not being able to enroll in classes until all new students have attended AOP and are enrolled in courses, canceling your admission, deferring your admission until January 2019, and/or residential dismissal:

• Missing AOP or AOP sessions. Students are required to be on time for and attend all orientation activities.

• Leaving orientation. Students are expected to remain where orientation activities are taking place.

• Having family members/friends attend student orientation sessions with you. You must attend orientation sessions independently and meet independently with academic advisors to select and enroll in courses.

• Violation of federal, state, and local laws.

• Possession, consumption, sale, delivery of alcohol, illegal drugs, medical marijuana.

• Possession of weapons or devices that resemble or can reasonably be mistaken for weapons and fireworks.

• Harrassment of other students or staff, including hazing, bullying, or cyber-bullying.

• Sexual harrassment, sexual abuse, or other sexually inappropriate conduct.

• Harrassment in violation of the University Anti-Discrimination Policy.

• Verbal and physical intimidation or conduct.
Program Expectations and Regulations Continued

- Tampering with fire alarms, safety, security equipment.
- Malicious damage of university or personal property.
- Theft of personal property or university property.
- Setting fires.
- Use of cameras and other digital recording devices in restrooms, and other areas where privacy is expected by participants.
- Gambling of any kind.
- Use of tobacco anywhere on campus.

Emergency Information

It is unusual for a student to have an accident when attending the Academic Orientation Program. If a student is injured while the student is participating in AOP, Michigan State University reserves the right to call for an emergency vehicle, including an ambulance. If it is necessary to transport a student in the ambulance, the student will be responsible for meeting any expenses incurred.

Parent/Family Orientation Program (POP) Registration

A prior reservation is encouraged. There is no program fee. Please visit admissions.msu.edu/aop_assignment/pop/asp to view POP dates and reserve your spot.

Bringing Family Members To POP

The Parent/Family Orientation Program (POP) is a well-attended program. Limited space is available. Children are not permitted to attend the program, as it is not designed for a young audience.
Transfer Credit Information

- Students transferring credit to MSU are required to send an official transcript(s) from each institution they attended, as well as any/all external exam reports/transcripts prior to their scheduled orientation date so a transfer credit evaluation can be completed. If you are enrolled in classes this summer semester, please provide us with a list of courses in progress. You cannot meet with an academic advisor and enroll for classes at AOP unless we have copies of all of your transcripts.

- To view your transfer credit information in the form of a Degree Progress Report go to degnav.msu.edu. You will need your MSU NetID and password to access your file. Note that the Degree Progress Report will be available once all your transcripts have been received and evaluated by Michigan State.

- For information regarding transfer credit equivalencies, visit transfer.msu.edu

- Students are encouraged to bring a course catalog(s) from each institution of higher education they attended prior to enrolling at Michigan State University. We also strongly recommend that you bring syllabi from each course you are transferring to MSU. Academic advisors often have questions about the content of courses being transferred. The course catalog and/or course syllabi will help during the academic advising process.

Where Families Can Meet After AOP

Students will finish AOP at various times throughout the afternoon between 2:00 pm-6:00 pm. We encourage students to connect with their parents and family members via phone when they finish AOP. Parents and family members can meet their students in the lobby outside of room 108 Bessey Hall.

We look forward to meeting you at AOP and POP!