ORIENTATION INFORMATION

Fall Semester June/July AOP 2017

IT’S TIME TO BE A SPARTAN!

orientation.msu.edu

MICHIGAN STATE UNIVERSITY
PROGRAM REGULATIONS AND EXPECTATIONS

The possession or use of alcoholic beverages, illegal drugs, firearms, and/or weapons is not permitted.

All students must attend the entire AOP, which includes the overnight stay. Family members and friends are not permitted to stay overnight anywhere in Wilson Hall during AOP.

Attendance is required at all Academic Orientation Program activities except when otherwise noted. You are expected to be on time for all program activities. You must have completed the Spartan Persistence Project in order to check out of AOP.

Only students attending AOP are permitted in the academic advising rooms and areas used for computer enrollment. No family members/friends may accompany you during these sessions.

Any violation of these regulations and expectations, or other inappropriate actions as determined by the Associate Provost for Undergraduate Education, Director of Admissions, and/or Director of Academic Orientation and Transitions will result in disciplinary action, which can include dismissal from the Academic Orientation Program with a postponement of enrolling for classes until spring semester or a revocation of admission to the university.

MSU is tobacco-free as part of an ongoing effort to ensure the MSU community enjoys a healthy campus. Tobacco-free MSU FAQs, information about the policy, resources and more are available at http://tobaccofree.msu.edu
Michigan State University is committed to helping you achieve your goals. In a short time you will attend your Academic Orientation Program (AOP) when you will learn about student success strategies and create a learning plan with your academic advisor. This booklet will give you the information you need to prepare for AOP when you will begin to engage in your undergraduate education.

If you need any help or have questions, feel free to email us at aop@msu.edu or call us at 517/355-8490. We’re excited to see you at AOP and to help you as you transition to Michigan State University.

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MSU is tobacco-free to ensure the MSU community enjoys a healthy campus. Tobacco-free MSU FAQs, information about the policy, resources and more are available at [http://tobaccofree.msu.edu](http://tobaccofree.msu.edu).
• All freshmen MUST attend an AOP. You cannot enroll for classes unless you attend the entire two day AOP.

• The first session begins at 10:15 am. The program ends between 11:00 am and 12:00 pm on day two.

• An overnight stay is included in the program. All students, including those who live locally and those who will commute to MSU, must spend the night in Wilson Hall. **Students who do not attend the sessions after dinner, spend the night in Wilson Hall, and complete all day 2 orientation scheduled activities will be disenrolled from their classes.** Students who are disenrolled cannot reenroll until August 28, 2017. Family members and friends are not permitted to stay overnight in Wilson Hall during AOP.

• Attendance is taken at various sessions.
  - No exceptions for physicals, job commitments, awards banquets, sporting events, etc.

• If you are going to be late or need to reschedule your AOP, please contact the Orientation Office prior to your scheduled program.

• If you do not attend your assigned AOP, MSU reserves the right to cancel your admission or defer your admission until January 2018.

• Due to limited space, family members or friends cannot attend program activities with you. A Parent Orientation Program (POP) takes place simultaneously with the student AOP.

**Parking Ramp Welcome Center**

• AOP will have a tent set up near orientation parking in **Ramp 7** on Harrison Rd. to assist students and parents as they walk to their respective orientation sessions, which are located in different buildings.
Important ID Information

You are required to bring a government-issued picture ID if you would like to receive your MSU ID card while at AOP. Acceptable forms of ID are a driver’s license, state ID or passport. No other form of ID, including a school ID, will be accepted. If you arrive without acceptable ID, you can not receive your MSU ID.

Check-In

• If you need to take a placement exam (math or foreign language)
  8:00 am  Women: East Wilson Lobby
            Men: West Wilson Lobby

• If you do not need to take a placement exam
  8:30 am  Women: East Wilson Lobby
            Men: West Wilson Lobby

NOTE: The first session begins at 10:15 am. Please do not be late.

Meals

• Included for students
  - Lunch: 12:15 pm - 1:00 pm (day one)
  - Dinner: 5:00 pm - 6:30 pm (day one)
  - Breakfast: 7:15 am - 8:15 am (day two)

• Bring a snack in case you get hungry in between meals.

Money Needed at AOP

• Snack money - Vending machines are available in Wilson/Case Halls.
• The Sparty’s convenience store located in Case Hall will be open periodically during the program.

NOTE: Tuition bills cannot be paid at AOP. Look for a message in your MSU email account in late July regarding your bill.
Tentative Schedule of Activities

DAY ONE

8:00 am  Check-In  
(for those needing to take placement exams)

8:30 am  Math Placement Testing  
*For students who did not take the Math Placement Test prior to AOP or for students who would like to take a proctored test in order to waive the university math requirement for graduation.*

8:30 am  Foreign Language Testing  
*For students who did not and still need to take the Spanish, French, or German test.*

8:30 am  Check-In/ID Card Pick up/Major Change/Bookstore ROTC Fair

10:15-10:50 am  Welcome & Overview

11:00 am-12:15 pm  College Session: Planning My Learning Experience

12:15-1:00 pm  Lunch

1:00-1:30 pm  How to Enroll for Classes

1:00-1:30 pm  Special Sessions  
(Honors, Academic Scholars, Secondary Education, Spartan Success Scholars)

1:30-5:00 pm  Academic Advising  
*Online Resources Presentation  
*Enroll for Classes  
*Resource Fair  
*Students receive a personalized schedule at check-in. The order students attend these events, therefore, varies.

5:00-6:30 pm  Dinner

Evening Sessions Are Required

6:30-6:45 pm  MSU’s Online Resources

6:45-9:00 pm  Date with State

9:00-11:00 pm  Evening Activities Available  
Social Activities (music, games)  
Recreational Sports  
Meet Other Students on Your Residence Hall Floor

11:15 pm  Wilson Hall Closes
Tentative Schedule of Activities

DAY TWO

7:15-8:15 am  Breakfast
8:20-8:30 am  Spartan Safety
8:30-9:15 am  Meet a MSU Professor
9:30-10:15 am Neighborhood/Engagement Center Tour
10:15-11:00 am Our Diverse Perspectives
11:00 am-12:00 pm Check-Out

Check-Out
Students must have completed the Spartan Persistence Project prior to or during AOP in order to check-out. Check-out confirms the required day two orientation attendance. Once they have checked out with our AOP staff members at the designated location, students are free to leave.

Meeting Your Parents
Parents can meet their students in the North Wonders Hall lounge unless they have designated a prior meeting location. There is no parking at Case Hall, Wonders Hall, or Wilson Hall. Parents must park in the designated Orientation parking lot (see page 16).

One Book, One Community
The One Book, One Community (OBOC) program encourages members of the East Lansing-MSU community to read the same book each fall and come together to explore its themes and issues in a variety of on- and off-campus settings.

At AOP check-in, students entering fall semester receive a copy of the selected book at a discounted rate. The cost of the book plus accompanying programming, including the author visiting campus for academic convocation, is charged to their bill. Because OBOC is part of the MSU culture, students are strongly encouraged to read the book, have it available for the start of classes and participate in related events.
Complete the Spartan Persistence Project

All incoming freshmen are required to complete the Spartan Persistence Project as part of the academic orientation and enrollment processes. Details regarding the Spartan Persistence Project are sent to new students via email. You must have completed the Spartan Persistence Project in order to check out of AOP.

Take the Math Placement Exam

The site, 'mpsexam.msu.edu/documentation/', is the primary resource for the Mathematics Placement Service Exam (the MPS Exam):

• The ‘Basic Info’ page answers basic questions and explains how the exam is taken.
• The ‘FAQ’ page answers many other questions about the exam.
• The ‘Contacts’ page lists reliable sources for additional information.

To access the MPS Exam, you must first be able to access your MSU email account. With the following exceptions, all students entering MSU are required to take the un-proctored MPS Exam online, before attending AOP:

• Students who, prior to attending AOP, have already received Advanced Placement Mathematics credit for Calculus from MSU.
• Students who will take a mathematics course at MSU and have either an ACT Math sub-score of at least 28 or an SAT Math sub-score of at least 660.
• Students with transfer credit for MTH 103, 110, 116, 124, 132, or 152H.

Students with transfer or AP credit or waiver for the following MUST take the MPS Exam:

• Transfer credit for MTH 112, 114, 201, or STT 200, 201 alone, with no other math credit above the level of MTH 1825.
• AP Statistics.

MSU has a Mathematics Graduation Requirement for all students. The only way to waive this requirement is to take the proctored MPS Exam, either during AOP or by special arrangement. (If you take the un-proctored MPS Exam prior to AOP, you may still take the proctored MPS Exam at AOP.) A list of potential MSU testing sites can be obtained by calling 800-500-1554 or by reading the ‘FAQ’ page described above; however, only some of these sites may offer proctored MPS Exam testing. Please contact the specific testing site several days in advance to verify availability and to make testing arrangements.

All students, who before May 26, have an MPS Exam score (or the ACT or SAT math scores referenced above) will be pre-enrolled into MSU courses consistent with their scores and their individual majors.
Take the Foreign Language Placement Exam

- Foreign language proficiency is required for some MSU students, including those with majors in the College of Arts and Letters and James Madison College.

- Foreign language study is often associated with careers in the Foreign Service, translation and interpretation, the travel industry, and teaching. Foreign language proficiency can also be a key component of any career path having a global dimension, such as engineering, agriculture, the military, journalism, finance, business, law, and medicine. Graduate education in many fields, such as Art History, History, Literary and Cultural Study, Anthropology, and Linguistics, often require competency in a foreign language.

- If you have studied a foreign language that you are interested in continuing and you are not bringing in Advanced Placement or IB credit and are not a native or heritage speaker, you must take the relevant language test. Even if you do not plan to enroll in a foreign language course immediately, please take the test so that you have an idea of your proficiency level for future enrollment. If you do not yet have your AP or IB scores, please consult the advisor of the appropriate language department.

- German, Spanish and French placement tests are available online at flplacement.cal.msu.edu/ (See the Rules and Regulations section for details).

- A Japanese placement test is available the first week of classes. More information can be found at linglang.msu.edu/languages/japanese/.

- Students who have studied languages for which no placement test is offered should consult the advisor of the appropriate language department during or after AOP to determine suitable placement. Native and heritage speakers should not enroll in a language course before such consultation.

- A proctored exam at AOP is required for students with a language requirement who want to demonstrate competency.

- If you are a native or heritage speaker of a foreign language, please consult the adviser of the appropriate language department during or after AOP to determine suitable placement. Native and heritage speakers should not enroll in a language course before such consultation.
Report Your Immunization Status (REQUIRED)

- MSU’s immunization policy for new undergraduate students requires them to:
  - review their immunization status
  - complete the online Immunization Self-Report Form, found at immunize.msu.edu
- Failure to complete the Immunization Self-Report Form will affect your ability to enroll and register for future classes.
- For additional information:
  - Visit immunize.msu.edu
  - Email uphys@msu.edu
  - Please call 517/353-9101 if you have any questions or need assistance

Learn About Your Degree Requirements

The resources listed below will help you learn about degree requirements (courses you must take) for your intended major. When you attend AOP, you will work with an academic advisor and current MSU students who will help you build a class schedule that is appropriate for your major.

- College/Major Information (select the appropriate college link)
- Academic Programs
- Description of Courses
- Schedule of Courses
- Credit Equivalencies

A Note About Advanced Placement (AP) Credit

Make sure your scores are sent to MSU directly from the testing administrator. Visit www.collegeboard.com for AP score reporting services. Bring a copy of your scores to AOP to share with your academic advisor, as most students will attend AOP before MSU has processed AP credits. Check “Courses by Term” in STUINFO (stuinfo.msu.edu) in late July to see your credits. If your class schedule needs to change due to your AP credits, contact your academic advisor.
Submit Your Spartan ID Card Photo Online

You must upload a photo for your Spartan ID Card at http://idoffice.msu.edu/online-photo/. Be sure to review the requirements and the photo submission due dates for each AOP session. ID cards will be available for pick up during AOP. Students who do not submit a picture for their ID card will have an opportunity to have their picture taken and their ID card processed after orientation at the ID Office. An APID and a government issued photo ID such as a US driver’s license, state ID or passport is REQUIRED to pick up your ID. A former school ID card is not an acceptable form of ID.

Change Your Major

Prior to AOP, you can change your major two weeks before your assigned orientation date. You can change your major prior to AOP by accessing your admissions account. You can also change your major at AOP after check-in or at scheduled times in the AOP Office. Note that no major changes are possible after you attend AOP until classes begin in September.

List of Academic Majors

Interested in Music (Majors, Minors, or Non-major Options)
The College of Music requires a successful audition for all students on their major instrument or voice. The audition determines acceptance as a music major or minor. Auditions will be performed for representative members of the music performance faculty. In order to help guide prospective applicants as they prepare for auditions, the College of Music has posted an online list of suggested audition repertoire. These are suggested as minimum entrance requirements; however, it is most important that applicants perform what best demonstrates their musical and technical capabilities.

Those interested in a music major or minor must file an Online Supplemental Music Application well in advance of an audition. Auditions generally occur in November for students wishing to gain music major admission for spring semester, and in January and February for students applying for music major status for fall semester. For more information, including a College of Music application, audition dates, and suggested audition repertoire, visit www.music.msu.edu/admissions.

The College of Music offers a variety of ensemble opportunities in band, choir, and orchestra. More than 2,000 non-music major students participate in one or more of these groups. Although most of these ensembles require an audition, there are some for which an audition is not needed to participate. For more details, please visit www.music.msu.edu/performance.
Learn About MSU’s Computer Requirement

All undergraduate students at Michigan State are required to have a computer that can connect to the Internet. All students should check with their prospective major college and department to see if they have specific computer requirements. For example, some programs require that all of their students have a laptop computer. Others make strong recommendations about computers using particular operating systems. For more information, visit https://tech.msu.edu/about/guidelines-policies/computer-requirement/

Become Familiar with MSU’s Technology Resources

Technology Resources
Technology Help and Support or (517) 432-6200
Spartan Mail
Office Licenses Available with Spartan Mail
Printing
Device Registration for Campus Internet Access
Wireless
Computer Labs
Course Management System: D2L
MSU Google G Suite for Education
MSU Computer Store- Help and Repair

Online Relationship Violence and Sexual Misconduct (RVSM) Training (Required)

In support of MSU’s commitment to ending sex discrimination and sexual harassment, including relationship violence and sexual misconduct, all students (undergraduate and graduate) are required to complete annual online Relationship Violence and Sexual Misconduct (RVSM) training. You will receive an e-mail with instructions on how to complete the online training. It is your responsibility to check your MSU e-mail account and complete the training. Completion of the training program is required. Students will not be able to access important academic information in the StuInfo system, including grades, until they complete this training. For more information about the student RVSM training, visit http://titleix.msu.edu/learn-more/education-awareness-programs.html and download the Frequently Asked Questions. If you have questions or you would like to request an accommodation, please contact (517) 353-3922 or titleix@msu.edu. In addition to the on-line RVSM training, MSU requires the Sexual Assault and Relationship Violence (SARV) Prevention Program. This Program promotes safety and improves quality of life by educating students on sexual assault and relationship violence, eliminating violence on campus, empowering students to become advocates for a non-violent community and positively effecting social change. You will receive emails prompting you to register.
Accommodating Students With Disabilities

- Accommodations at AOP for students with disabilities should be requested at least two weeks prior to your AOP attendance date by contacting the Resource Center for Persons with Disabilities (RCPD). Many accommodations require more advanced planning and coordination, thus earlier notification is essential.

- Confidential disability registration: myprofile.rcpd.msu.edu
  Phone 517/884-RCPD
  Website www.rcpd.msu.edu

- Students with disabilities must provide medical/psychological documentation to support a substantial limitation of a major life activity. Visit the RCPD website for a more detailed explanation of required documentation.

- The Date with State evening session includes extensive walking. If you need accommodations, please notify the academic orientation and transitions staff in advance of your program date so alternate arrangements can be made.

- If you require personal assistance for dressing, eating, carrying items, communications, or moving around, please discuss this with RCPD.

Student Athletes

Notice to prospective varsity athletes. If you intend to try out for one of the varsity athletic teams at MSU your freshman year:

- Notify the respective MSU coach (c/o MSU Athletic Department) of your intentions.

- While still in high school you should go to www.eligibilitycenter.org for instructions on how to register with the NCAA Eligibility Center.

- Your high school must submit a final official transcript with your date of graduation to the Eligibility Center.

- You must have all your SAT and ACT test scores sent directly from the testing centers (act.org and sat.org), not from your high school, to the Eligibility Center. Use the code “9999”.

NOTE: Failure to forward all necessary forms to the NCAA Eligibility Center will result in you not being permitted to participate in intercollegiate athletic events. Any questions regarding this student-athlete information should be referred to the Office of Compliance Services at:

  Office of Compliance Services
  223 Kalamazoo St
  248 Jension Fieldhouse
  Michigan State University
  East Lansing, MI 48824-0590
  517/432-5510
Early Course Reservation

• If you took the Math Placement Exam before May 26, you will receive information regarding prescheduled courses at AOP.

Housing Information

• To learn more about all that living on campus has to offer, visit Residence Education and Housing Service’s website at www.liveon.msu.edu. For information about what it means to Eat at State, including dining plan and Spartan Cash information, visit www.eatatstate.com.

What To Bring To AOP

• Confirmation of your AOP date - make sure you don’t come on the wrong date!

• Comfortable clothing and shoes - you’ll thank us when you are walking around campus. We recommend dressing in layers to accommodate outdoor weather (rain or shine) and indoor air conditioning.

• Fan - the rooms are not air conditioned.

• Washcloth, toiletries and soap - we provide sheets, a towel and a pillow.

• Alarm clock and watch - you must be on time to every session!

• Backpack/bookbag - to carry everything we give you at check-in.

• Umbrella - you don’t want to get caught in the rain!

• Personal spending money - vending machines and Sparty’s Convenience store are available in Case/Wilson Hall.

We recommend that you leave valuables (computers, jewelry, electronics, tablets, etc.) at home. Academic orientation and transitions staff is not responsible for lost or stolen belongings.
Parent Orientation Program Dates

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Registration

A prior reservation is encouraged. Visit admissions.msu.edu/aop_assignment/pop/asp to reserve your spot. There is no program fee.

Check-In

- 8:30 - 9:25 am  Kellogg Center

Meals

- Lunch, which can be purchased on a cash basis, will take place at the Kellogg Center or Brody Square from 12:05 pm to 1:10 pm.

Accommodations

- Parents are encouraged to stay at the Kellogg Hotel and Conference Center. Call 800/875-5090 for reservations; ask for the Special MSU Parent Rate. For more information about the Kellogg Center, visit kelloggcenter.com.

- A list of local hotels/motels is available at ctlr.msu.edu/COTravel/Hotels_MSULocal.aspx. Accommodations are not available in university residence halls.
**Tentative Schedule of Activities**

**DAY ONE**

- **9:25 – 9:45 am**: Welcome and Program Overview
- **9:45 – 10:30 am**: Academic Programs and Academic Success
- **10:30 - 10:55 am**: Academic Advising and Course Enrollment- What Students Can Expect
- **10:55 - 11:05 am**: Break
- **11:05 am – 11:20 am**: Career Services Network
- **11:20 am – 11:40 am**: Student Accounts
- **11:40 am – 12:00 pm**: Financial Aid
- **12:00 pm – 12:05 pm**: Question and Answer Session
- **12:05 – 1:10 pm**: Lunch
- **1:10 – 1:20 pm**: Bus Transportation on Campus
- **1:20 – 2:10 pm**: Health, Safety, Security and Transitions in a Student’s and Parent’s Life
- **2:10 – 2:20 pm**: Break
- **2:20 – 2:50 pm**: Student Panel
- **2:50 – 3:15 pm**: IT Services
- **3:15 – 3:40 pm**: Neighborhood Student Success Programs and Services
- **3:40 – 4:05 pm**: Residential and Hospitality Services
- **4:10 - 5:30 pm**: Resource Fair
- **4:15 - 6:00 pm**: Residence Hall Neighborhood Tours

**DAY TWO**

- **11:00 am – 12:00 pm**: Meet Your Student

Note that all student orientation sessions, including academic advising meetings and course enrollment, are only for students. On Day Two, we respectfully ask parents to wait until the entire student orientation program is completed before meeting with their students. Students who do not complete the entire two day AOP, which includes the sessions after dinner, the overnight stay, and Day Two sessions will be disenrolled from their classes.

“We came [to MSU] knowing nothing about the university other than being generally aware of its size and academic and housing reputations. We came away with an impression of commitment to student achievement and well-being that to a great degree allayed our concerns of anonymity one always has in relation to a very large university.”
• North Wonders Hall Lounge

• When discussing a meeting time/place with your student, please keep in mind that most students finish AOP between 11:00 am and 12:00 pm.

• There is no pick-up/parking at Case, Wilson, or Wonders Halls. Please park in the designated Orientation Parking Lot (see page 16).

Bringing Family Members

• The Parent Orientation Program is a well-attended program. Limited space is available. Children are not permitted to attend the program, as it is not designed for a young audience. If you must bring a child, he/she cannot be in the presentation room. All children must be accompanied by an adult at all times. Academic orientation and transitions and the Kellogg Center are not liable for any injury or lost children.

• Due to limited space, only parents/legal guardians may attend the Parent Orientation Program. It is not possible for friends, siblings, extended family members, etc. to attend. Visit admissions.msu.edu/aop_assignment/pop.asp to reserve your spot.

“As our son is our third child to attend college, we feel we have a basis for comparison, at least in the matter of parent orientation programs. Without a doubt, the program at Michigan State was by far the best organized, most informative and most enjoyable of those we have attended.”

Where to Meet Your Student After the Program

• North Wonders Hall Lounge
IMPORTANT CONSTRUCTION ALERT
Due to the fact that there is considerable construction on roads adjacent to campus and some construction along I-496, I-96 and US-127, there will be traffic delays (lane closures will take place intermittently throughout the day). Please plan for additional travel time so students can check in and complete required activities prior to the first presentation. For updates on road construction, please visit michigan.gov/drive and http://www.construction.msu.edu/.

Directions by car:
Traverse City or Points North via I-75
Proceed south on I-75 to US-127 near Grayling. Proceed south on US-127 to East Lansing. Take the Grand River/Saginaw exit (Exit 78).*
Grand Rapids or Points West via I-96
Flint or Points East via I-69
Proceed southwest on I-69 to southbound US-127. Take US-127 south and take the Grand River/Saginaw exit (Exit 78).*

*Follow Howard Street south (straight). After passing through Michigan Avenue, make the next left (east) onto Kalamazoo Street. Continue on Kalamazoo then turn right (south) on Harrison Rd. Parking for orientation guests is in the parking structure (Ramp 7) on your right off Harrison Road.

Detroit or Points East via I-96
Proceed west on I-96 to northbound US-127; follow US-127 north and take the Michigan Ave/Kalamazoo exit (Exit 76).**
Jackson or Points South via US-127
Proceed north on US-127 and take the Michigan Ave/Kalamazoo exit (Exit 76).**

**Turn right (south) onto Harrison Rd. Parking for orientation guests is in the parking structure (Ramp 7) off Harrison Road (west side).
Parking

• Park only in the lot designated in this booklet. See page 16 for directions. GPS coordinates: N 42° 43’ 33.437” W 084° 29’ 37.791”; closest intersection is Shaw Lane & Harrison Road.

• IMPORTANT: There is restricted access to the area in front of Case/Wilson Halls. Parents will not be able to drop students off or pick them up in front of Wilson Hall. Therefore, students and parents checking into AOP must park in the Orientation Parking ramp on Harrison Rd. and walk to Case/Wilson Halls/Kellogg Center.

• Parking at meters, leased spaces or in areas other than visitor parking lots or the lot designated for orientation parking will result in a parking violation and/or towing. Academic orientation and transitions cannot accept responsibility for parking tickets and/or towing fees.

• Accessible parking is available near the entrances of Case/Wilson Halls (for disabled students) and Kellogg Center (for disabled parents). Parking staff will direct you to these spaces.

• Students are welcome to drive themselves to AOP. They should park in the parking lot designated in this booklet; no additional notification or permission is necessary.

Please note that if you park in front of Case/Wilson Halls, you will be ticketed and/or towed. Academic orientation and transitions cannot accept responsibility for parking tickets and/or towing fees.

Airport/Bus/Amtrak Transportation

Capital Region International Airport

Detroit Metro Airport

Bus transportation from Detroit Metro Airport to East Lansing is available via the Michigan Flyer

Amtrak Station
Map
For a detailed map of the MSU campus and the Academic Orientation Program area, go to AOP MAP.

Download MSU Guide which is in Apple’s app store. This app will help you explore and find your way around the MSU campus.

Directory Information

**Academic Orientation and Transitions**
Bessey Hall
434 Farm Lane Rm 170
East Lansing, MI 48824
517/355-8490
aop@msu.edu

**Credit Evaluation**
Hannah Administration Building
426 Auditorium Rd Rm 150
East Lansing, MI 48824
517/355-3300
traneval@msu.edu

**Financial Aid**
Student Services Building
556 E. Circle Drive Rm 252
East Lansing, MI 48824
517/353-5940
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**Office of Admissions**
Hannah Administration Building
426 Auditorium Rd Rm 250
East Lansing, MI 48824
517/355-8332
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**Registrar’s Office**
Hannah Administration Building
426 Auditorium Rd Rm 150
East Lansing, MI 48824
517/355-3300
reg@msu.edu

**Student Accounts**
Hannah Administration Building
426 Auditorium Rd Rm 140
East Lansing, MI 48824
517/355-3343
student.receivables@ctlr.msu.edu

Emergency Information
It is unusual for a student to have an accident when attending the Academic Orientation Program. If a student is injured while the student is participating in AOP, Michigan State University reserves the right to call for an emergency vehicle, including an ambulance. If it is necessary to transport a student in the ambulance, the student will be responsible for meeting any expenses incurred.